Offering Record & Accounting Sheet

Date: *MM / DD/ YYYY* Service: *Service Time* Special Offering: *Description*

Designation Record

Name	Designation	Amount
Loose Cash	General	

Designation Record

Name	Designation	Amount

Loose Cash Work Space

Coin Count			Total
Pennies		=	
Nickels		=	
Dimes		=	
Quarters		=	
Half Dollar		=	
Dollar		=	
Total Coins			

Bill Count			Total
$1		=	
$2		=	
$5		=	
$10		=	
$20		=	
$50		=	
$100			
Total Currency			

Designation Totals

Designation	Total
Tithes & Offerings	
Christian Education	
Kid's Church / BGMC	
Missions	
Speaker:	
Building	

Offering Total

Offering Counters: _____

This form can be downloaded from: http://www.wnlarchive.org/blogfolder/docs/Administrative_Forms/Offering_Accounting_&_Deposit_Sheet.pdf

Deposit Accounting Sheet

List of Checks

Check #	Name	Amount

List of Checks

Check #	Name	Amount
Total Checks		

Total Cash

Coin Count			**Total**
Pennies		=	
Nickels		=	
Dimes		=	
Quarters		=	
Half Dollar		=	
Dollar		=	
Total Coins			

Bill Count			**Total**
$1		=	
$2		=	
$5		=	
$10		=	
$20		=	
$50		=	
$100			
Total Currency			

Deposit Totals

Total Coin:	
Total Currency:	
Total Checks:	
Total Deposit:	

Offering Counters: ___________________________________

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